

# UNI Centers Review Committee

Last Updated: 9/1/2018

<b><i>FY 2019 Committee Members</i></b>	<b><i>Name</i></b>	<b><i>Term (Yrs)</i></b>	<b><i>Term Start (Yr)</i></b>	<b><i>Term Remain (Yrs)</i></b>
Chairperson	Tolif Hunt			
<i>Reviewing FY2018 (July 2017-June 2018)</i>				
College Dean Representative	Leslie Wilson	3	FY16	0
UNI Foundation Representative	Hillery Oberle	3	FY17	1
Res. & Sponsored Programs Representative	Tolif Hunt	3	FY15	
Center Director Representative	Robert Smith	3	FY17	1
CHAS Faculty or Staff Representative	Jeffrey Morgan	3	FY17	1
CSBS Faculty or Staff Representative		3	FY15	
CoBA Faculty or Staff Representative	Randy Pilkington	3	FY16	0
CoE Faculty or Staff Representative	Christina Curran	3	FY16	0
Provost Office	Jennifer Waldron	3	FY19	3

<b><i>FY 2018 Committee Members</i></b>	<b><i>Name</i></b>	<b><i>Term (Yrs)</i></b>	<b><i>Term Start (Yr)</i></b>	<b><i>Term Remain (Yrs)</i></b>
Chairperson	Tolif Hunt			
<i>Reviewing FY2017 (July 2016-June 2017)</i>				
College Dean Representative	Leslie Wilson	3	FY16	1
UNI Foundation Representative	Hillery Oberle	3	FY17	2
Res. & Sponsored Programs Representative	Tolif Hunt	3	FY15	0
Center Director Representative	Robert Smith	3	FY17	2
CHAS Faculty or Staff Representative	Jeffrey Morgan	3	FY17	2
CSBS Faculty or Staff Representative	Michael Fleming	3	FY15	0
CoBA Faculty or Staff Representative	Katherine Cota	3	FY16	1
CoE Faculty or Staff Representative	Christina Curran	3	FY16	1
Provost Office	John Vallentine	3	FY15	0

<b><i>FY 2017 Committee Members</i></b>	<b><i>Name</i></b>	<b><i>Term (Yrs)</i></b>	<b><i>Term Start (Yr)</i></b>	<b><i>Term Remain (Yrs)</i></b>
Chairperson	Tolif Hunt			
<i>Reviewing FY2016 (July 2015-June 2016)</i>				
College Dean Representative	Chris Cox	3	FY16	2
UNI Foundation Representative	Hillery Oberle	3	FY17	3
Res. & Sponsored Programs Representative	Tolif Hunt	3	FY15	1
Center Director Representative	Robert Smith	3	FY17	3
CHAS Faculty or Staff Representative	Jeffrey Morgan	3	FY17	3
CSBS Faculty or Staff Representative	Michael Fleming	3	FY15	1
CoBA Faculty or Staff Representative	Katherine Cota	3	FY16	2
CoE Faculty or Staff Representative	Christina Curran	3	FY16	2
Office of the Provost	Nancy Cobb	3	FY15	1

<b><i>FY 2016 Committee Members</i></b>	<b><i>Name</i></b>	<b><i>Term (Yrs)</i></b>	<b><i>Term Start (Yr)</i></b>	<b><i>Term Remain (Yrs)</i></b>
Chairperson	Nancy Cobb	3	FY15	2
<b><i>Reviewing FY2015 (July 2014-June 2015)</i></b>				
College Dean Representative	Chris Cox	3	FY16	3
UNI Foundation Representative	Hillery Oberle	2	FY15	1
Res. & Sponsored Programs Representative	Tolif Hunt	3	FY15	2
Center Director Representative	Debra Rich	2	FY15	1
CHAS Faculty or Staff Representative	Junyong Ahn	2	FY15	1
CSBS Faculty or Staff Representative	Michael Fleming	3	FY15	2
CoBA Faculty or Staff Representative	Randy Pilkington	3	FY16	3
CoE Faculty or Staff Representative	Christina Curran	3	FY16	3

<b><i>FY 2015 Committee Members</i></b>	<b><i>Name</i></b>	<b><i>Term (Yrs)</i></b>	<b><i>Term Start (FY)</i></b>	<b><i>Term Remain (Yrs)</i></b>
Chairperson	Nancy Cobb	3	FY15	3
<b><i>Reviewing FY2014 (July 2013-June 2014)</i></b>				
College Dean Representative	John Fritch	1	FY15	1
UNI Foundation Representative	Hillery Oberle	2	FY15	2
Res. & Sponsored Programs Representative	Tolif Hunt	3	FY15	3
Center Director Representative	Debra Rich	2	FY15	2
CHAS Faculty or Staff Representative	Junyong Ahn	2	FY15	2
CSBS Faculty or Staff Representative	Michael Fleming	3	FY15	3
CoBA Faculty or Staff Representative	Randy Pilkington	1	FY15	1
CoE Faculty or Staff Representative	Windee Weiss	1	FY15	1

<b><i>FY 2014 Cntr &amp; Inst. Review Process Com.</i></b>	<b><i>Name</i></b>	<b><i>Term (Yrs)</i></b>	<b><i>Term Start (Yr)</i></b>	<b><i>Term Remain (Yrs)</i></b>
Chairperson	Nancy Cobb			
Committee Member	Kamyar Enshayan			
Committee Member	Stephen Gaise			
Committee Member	Alan Heisterkamp			
Committee Member	Mary Losch			<i>Not applicable to this committee</i>
Committee Member	Hillery Oberle			
Committee Member	Randy Pilkington			
Committee Member	Debra Rich			

## UNI Center Review Committee Responsibilities

- 1 Accept and review concept proposals for new centers and institutes twice a year. Recommend that proposer be allowed to submit full proposal or not.
- 2 Accept and review full proposals for new centers and institutes twice a year. Recommend to provost that center be established or not.
- 3 Accept and review annual reports by existing centers/institutes. Recommend that center continue or recommend that center go through a more extensive review process.
- 4 The approval process would be on a semi-annual schedule (October 31 and March 1)
- 5 Review process of existing centers would be in March and April of each year.

## Centers Review Important Dates

<b>Report:</b>	<b>Due Date:</b>	<b>Current Deadlines</b>
Annual Reviews:	October 31 of every year (See Note 1)	Friday, November 2, 2018
7-Year Reviews:	March 1 of the reporting year (see schedule)	
New Center	Preliminary Proposal: Oct 1 or Mar 1, annually Full Proposal: Oct 1 or Mar 1, annually	

### **Note 1.**

Centers that conduct a 7-Year Review are exempt from needing to complete an Annual Review in the year after submitting a 7-Year Review unless directed to do so by the committee.

### **Note 2.**

Full proposals submitted for new Centers should be submitted no later than 12 months after the preliminary proposal is submitted.

## Timeline for Centers Review: Annual Reviews and 7-Year Review

For FY18 Centers Review

<b>Date/Date Range</b>	<b>Activity</b>
<b><i>Week of Oct 8-12, 2018</i></b>	<b><i>Committee Meeting (Review Committee role, Annual Review Rubric, create subcommittees, etc.)</i></b>
November 2, 2018	Center Annual Reports Due
<b><i>Week of Nov 5-9, 2018</i></b>	<b><i>Committee Meeting (Annual Review Rubric reviewed, center's assigned to subcommittees)</i></b>
Week of Nov 12-16	RSP sends reminder to Centers RE: 7-Year Review
Nov 12 through Nov 30	Subcommittees review reports, meet as a subcommittee to discuss, if necessary, select a spokes person
<b><i>Week of Dec 3-7, 2018</i></b>	<b><i>Committee Meeting (Annual Reviews, 7-Year Review Rubric); RSP send out clarification requests to Centers</i></b>
January 11, 2019	Center Director Responses Due Back
January 14-18, 2019	RSP distributes responses to subcommittees
January 21-25, 2019	Subcommittees review question responses, meet as a subcommittee to discuss, if necessary.
<b><i>Jan 28-Feb 1, 2019</i></b>	<b><i>Committee Meeting (develop final committee feedback to annual reviews, discuss 7-Year Review)</i></b>
February 11-15, 2019	RSP distribute final Annual Review comments to Center Directors
March 1, 2019	Center 7-Year Reviews Due
March 4-March 8, 2019	7-Year Reviews distributed to Committee
March 11-March 22, 2019	Individual reviews of the 7-Year Reviews
<b><i>March 25-29, 2019</i></b>	<b><i>Committee Meeting (7-Year Review); RSP send out committee questions/clarification requests</i></b>
April 19, 2019	Responses from Center Directors for 7-Year Review questions/clarifications due
<b><i>April 22-26, 2019</i></b>	<b><i>Final Committee Meeting (Discuss 7-Year Reviews, overall process)</i></b>
April 29-May 3, 2019	RSP distribute final 7-Year Review feedback to Center Directors
May 13-17, 2019	RSP send out thank you to all Centers, remind them of reporting for upcoming year, resources available
June/July, 2019	RSP prepare and submit Form D to Provost and BoR