

Small Business Size Self-Certification Form

DATE: _____

Please return to: **Tolif Hunt, University of Northern Iowa (UNI), tolif.hunt@uni.edu**

Company Name: _____

Address: _____

City, State, and Zip _____

Phone _____ Email _____

DUNS/UEI# _____ Number of Employees _____

NAICS Code for product/service being provided to **UNI** at this time. _____

(For guidance refer to <https://www.sba.gov/federal-contracting/contracting-guide/size-standards>)

Check All The Categories That Apply

- _____ Small Business
- _____ Small Disadvantaged Business (see definition)
- _____ Woman Owned Small Business
- _____ Historically Black College/University or Minority Institution
- _____ HubZone Small Business Certified by SBA (**Please provide a copy of your SBA HubZone Certification letter.**)
- _____ Veteran Owned Small Business
- _____ Service Disabled Veteran Owned Small Business
- _____ Alaskan Native Corporations (ANCs) and Indian Tribes Small Businesses
- _____ Alaskan Native Corporations (ANCs) and Indian Tribes Large Businesses
- _____ Large Business (including non-profit)
- _____ Other (non-profit, foreign etc.): Specify _____

For assistance in determining definitions for the above small business categories, please refer to the following sources:

- (1) FAR Part 19.7 or 52.219-8 <https://www.acquisition.gov/browsefar> and <https://www.sba.gov/size-standards/>
- (2) SBA's website at www.sba.gov/size
- (3) SBA's toll free number 1/800/U-ASK-SBA
- (4) SBA's Dynamics Small Business database can be accessed at <http://dsbs.sba.gov>

Under 15 U.S.C. 645(d) (2), any person who misrepresents its size shall (a) be punished by a fine, imprisonment, or both; (b) be subject to administrative remedies; (c) be subject to suspension and debarment as specified in subpart 9.4 of title 48, Code of Federal Regulations; (d) be ineligible for participation in programs conducted under the authority of the Small Business Investment Act of 1958 (15 U.S.C. 661 et seq.) <http://www4.law.cornell.edu/uscode/15/645.html>.

Print Name and Title

Signature

Date

Note: It is your responsibility to notify us if your business size or ownership status changes.
After one year, you are required to re-certify with us.

*****INTERNAL USE ONLY*****

____ HubZone status verified in SBA Dynamic Small Business Database. Date of Certification: _____

Date: _____ Internal Vendor Code: _____

Definition as described by Federal Acquisition Regulations (FAR):

Small Business Concern: FAR 52.219-8 A concern including its affiliates, that is independently owned and operated, not dominant in the field of operations in which it is bidding on government contracts, and qualified as a small business under the criteria and size standards in 13 CFR Part 121 (FAR 19.102).

Small Disadvantaged Business: FAR 52.219-8. A small business that has received certification as a small disadvantaged business concern consistent with 13 CFR Part 124, subpart B. The net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth. *As of Oct 3, 2008 small business firms may self-certify their status as small disadvantaged businesses (SDBs) for purposes of federal prime contracts and subcontracts.* The firm must be at least 51 percent unconditionally owned by one or more socially and economically disadvantaged individuals; or in the case of any publicly owned business, at least 51 percent of the voting stock is unconditionally owned by one or more socially and economically disadvantaged individuals; and whose management and daily business operations are controlled by one or more such individuals.

Women-Owned Small Business: FAR 52.219-8 (FAR 19.001) Is at least 51 percent owned by one or more women, or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

Historically Black Colleges and Universities and Minority Institutions: DFARS 252.219-7003 Institutions determined by the Secretary of Education to meet the requirements of 34 CFR Section 608.2. The term also means any nonprofit research institution that was an integral part of such a college or university before November 14, 1986.

HUBZone Small Business: FAR 52.219-8, 13 CFR 126. A small business concern that has been certified by SBA as a HUBZone and is located in a historically underutilized business zone, which is in an area located within one or more qualified census tracts, qualified non-metropolitan counties, or lands within the external boundaries of an Indian reservations.

Veteran-Owned Small Business: FAR 52.219-8, A small business concern that is at least 51 percent owned by one or more veterans (as defined in 38 USC 101(2)), or, in the case of any publicly owned business, at least 51 percent of the stock is owned by one or more veterans. In addition, one or more veterans must control the management and daily business operations.

Service Disabled Veteran-Owned Small Business: FAR 52.219-8, A small business concern that is at least 51 percent owned by one or more service disabled veterans (as defined in 38 USC 101(16), or in the case of any publicly owned business, at least 51 percent of the stock is owned by one or more service disabled veterans. In addition, the management and daily business operations must be controlled by one or more service disabled veterans. In the case of a permanent or severe disability, the spouse or caregiver of such a service disabled veteran may control the management and daily operations.

Alaskan Native Corporation (ANCs) and Indian Tribes: FAR 52.219-9, As used in this clause "Alaska Native Corporation (ANC)" means any Regional Corporation, Village Corporation, Urban Corporation, or Group Corporation organized under the laws of the State of Alaska in accordance with the Alaska Native Claims Settlement Act, as amended (43 U.S.C. 1601, *et seq.*) and which is considered a minority and economically disadvantaged concern under the criteria at 43 U.S.C. 1626(e)(1). This definition also includes ANC direct and indirect subsidiary corporations, joint ventures, and partnerships that meet the requirements of 43 U.S.C. 1626(e)