University of Northern Iowa
Proposal Routing and Approval Form

PRAF Number: 833
RSP Staff Assisting:
Submission Type: Full

Investigator Information   Page:

Principal Investigator/Project Director (PI/PD):
PI's Department:
Email:
Phone:
Mail Code:
Department Responsible for Oversight:
Course Release: -- Yes   -- No

Co-Principal Investigator(s)/Co-Project Director(s) (UNI only)

No Co-PI(s)/Co-PD(s) specified

Proposal Information

Resubmission:

Proposal Type:

Project Title:

Total Project Period: From: To:

Agreement Type:

Sponsor/Agency:

Foreign Source:

If subaward proposal - sponsor's sponsor :

Funding Opportunity/Program Title:

Sponsor's Deadline: Date: Time (Central):

Type of Deadline:

Submission Method:

Submission Responsibility:

Project Function:

Involve: -- Pre-k-12 education   -- Inter-disciplinary collaboration

Budget Information

Budget Totals:	Budget Periods:		Facilities and Administrative (Indirect) Costs:
	First Year	Total Years	F&A Rate: null%
1) Direct Costs	$0.00	$0.00	Base: -- MTDC -- TDC -- Other
2) F&A (Indirect) Costs	$0.00	$0.00	F&A Reduction Reason: --
3) Total Requested of Sponsor (1+2)	$0.00	$0.00	
4) Total Cost Share/Match Commitment	$0.00	$0.00	
5) Total Project Costs(3+4)	$0.00	$0.00	

Does the budget include funds for subaward(s)/subcontract(s)? Yes   No

Will this project generate income? Yes   No

Does the budget include cost share/match? Yes   No

Approval Information

Does this proposal...	**Yes**	**No**
Request special compensation for a University employee? If yes, Policy 4.41 (Special Compensation and Summer Appointments) will apply. Requests are subject to prior approval from RSP, the sponsoring agency, and relevant UNI administrators. Attach the RSP Request for Pre-approval to Budget Special Compensation Form.		
Propose new P&S or Merit employees? If yes, the PRAF will be routed to the Director of Human Resource Services for approval.		
Propose hiring an independent contractor/consultant? If yes, the PRAF will be routed to the Payroll Manager for approval.		
Involve any reduced tuition rates, whether General Fund tuition or Continuing Education tuition? If yes, the PRAF will be routed to the Controller for approval.		
Involve tuition or fees related to Continuing Education programs? If yes, the PRAF will be routed to the Dean of Continuing Education and Special Programs for approval.		
Require construction of new space, or alteration/renovation of existing space, including rewiring or adding additional power sources? If yes, the PRAF will be routed to the Director of Facilities Planning for approval and the Director of Business Operations will receive an FYI notification.		
Involve international activities, such as faculty or student travel overseas, hosting of foreign faculty or students in the U.S., or collaborations with foreign institutes of higher education? If yes, the PRAF will be routed to the Executive Director of International Programs for approval.		
Present any potential conflict of interest; i.e. does it lead to any form of personal or financial gain for project personnel or others closely associated with project personnel? If yes, the PRAF will be routed to the Director of Research and Sponsored Programs for approval.		
Request funding from the U.S. Public Health Service? If yes, the PRAF will be routed to the Director of Research and Sponsored Programs for approval.		
Involve research with human participants (research subjects)? If yes, you must obtain an approval from the Institutional Review Board before you can start the research. The Research Ethics Director will receive an FYI notification.		
Involve live vertebrate animals? If yes, submit a protocol application to the Institutional Animal Care and Use Committee (IACUC). The Research Ethics Director will receive an FYI notification.		
Involve: a) Biosafety or recombinant DNA? (such as infectious agents, toxins, human blood, unfixed human tissue, biohazardous microorganisms, other biohazardous waste, or recombinant DNA or RNA molecules) b) Radioactive materials or radiation-generating machines? c) Other hazardous materials or processes? (such as chemicals or chemical carcinogens, pesticides, class III or IV lasers, or any other products or processes that may affect the health or safety of University faculty, students, or staff) If yes, the PRAF will be routed to the University Safety Officer for approval.		
Result in the development of an original product or technology other than a manuscript or report? All Intellectual Property that could potentially result in patents, copyrights, trademarks, applications etc. resulting from the use of University resources must be disclosed to the Intellectual Property Officer. If yes, the Intellectual Property Officer will receive an FYI notification.		
Involve any foreign persons, company, university, or organization? If yes, the University Counsel will receive an FYI notification.		
Involve a sponsor with the right to review, approve, or restrict the publication or other disclosure of the research results? If yes, the University Counsel will receive an FYI notification.		
Involve travel to, shipping to, or working with individuals from a sanctioned country? If yes, the University Counsel will receive an FYI notification.		
Involve travel to a foreign country with a laptop, including a personal laptop, or GPS device? If yes, the University Counsel will receive an FYI notification.		
Involve shipping data, equipment, chemicals, or biological agents to a foreign country? If yes, the University Counsel will receive an FYI notification.		
Involve equipment, software, chemicals, bio-agents, or technology that are on the Munitions Control List, the Commodity Control List, designed or modified for military use or use in outer space, or there is reason to know it will be used for or in weapons of mass destruction? If yes, the University Counsel will receive an FYI notification.		
Have a Program Announcement or Request for Proposals marked "Export Controlled"? If yes, the University Counsel will receive an FYI notification.		

Attachment Information

Scope of Work/Project Abstract:

Budget:

Budget Narrative:

Other Attached Documents:

Attachment Information

Workflow Steps

Description	Notification Type	Approver	Completion Date

Workflow History

Action Date	Status	Comment	Action Taken By