



RESEARCH & SPONSORED PROGRAMS

Summer Grant Writing Workshop

Join us for this grant-writing seminar for UNI faculty and staff, this workshop offers five sessions on various grant-writing topics. This year's workshop will feature a series of in-person events, culminating with a presentation by guest speaker Provost Jose Herrera. Please [visit the website](#) for session details and the registration form.

Goodbye PRAF...Hello "Cayuse Sponsored Projects!" UNI will be retiring the current Proposal Routing and Approval Form (PRAF) process. In its place, [Cayuse Sponsored Projects](#) will be the application used for proposal approval.

Principal Investigators / Project Directors will soon begin using Cayuse to route grant and contract proposals for institutional review and approval.

If you have used Cayuse for the IRB process, you will be familiar with the platform. **The go-live is anticipated in June 2024.** Please contact Rebecca Rinehart with questions about the transition and look for updates on [RSP's website](#).

GRANT WRITING WORKSHOP

SUMMER 2024

SESSION 1: PLANNING FOR SUCCESS - WED, MAY 15 | 1:30-3 PM | LIB 301

SESSION 2: BUDGET DEVELOPMENT - FRI, MAY 17 | 1:30-3 PM | LIB 301

SESSION 3: WRITING TO PERSUADE - MON, MAY 20 | 1:30-3 PM | LIB 301

SESSION 4: GROWING THE SKILLS - WED, MAY 22 | 1:30-3 PM | LIB 301

**SESSION 5: GUEST SPEAKER - PROVOST JOSE HERRERA
FRI, MAY 24 | 1 - 3 PM | LIB 301**

UNI Works is fast approaching!

Now is the time to review your sponsored project(s) to evaluate what business transactions you should be getting done before the transition but more importantly, before any system freeze dates arrive, which will begin as early as May.

- [Check out FAQ's here.](#)
- [Look for Upcoming training here.](#)

Applying for a Grant soon?

***Become familiar with the new proposal routing process -
“Cayuse Sponsored Projects”***

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Subscribe to the UNI Pre-award Email List

Email rebecca.rinehart@uni.edu if you would like to be added to the RSP Pre-award email list. You will receive weekly emails of new funding opportunities and other occasional messages relevant to those who are interested in grant seeking at UNI.

Connect with the Pre-award Team!

Preparing a proposal? Discuss it first with the Pre-Award team. [Rebecca](#)

[Rinehart](#): 319-273-6482

[Maggie Heretakis](#): 319-273-3961

Managing your Sponsored Project

Using NSF funds for Food Expenses

If you are a recipient of NSF funds, reimbursement for meals may only be paid when an individual is in travel status. For detailed information please refer to the [Proposal and Awards Policies and Procedures Guide](#) and search for “meal”.

Upcoming Trainings

- **Final Accounting** – Final accounting is the financial reconciliation of your sponsored project which helps you take a "final look" at your project and all related expenses.
 - **Thursday, May 2 – 2-3 pm** | [Zoom Virtual Session](#)

○ **Wednesday, June 5th, 2-3 pm** | [Zoom Virtual Session](#)

- **Faculty Summer PAFs for Grants** – In case you missed this training, please [click this link](#) for resources. Questions about Summer PAF's for Grants? Contact Michele Mullings Shand at mullings@uni.edu

Research Integrity / IRB

Closing Your IRB Study

Now is a great time to close any IRB studies that meet the following guidelines:

- All research activities including analysis and reporting are complete.
- The PI Never initiated the study.
- The PI is leaving UNI and the study will not be transferred to another UNI PI.

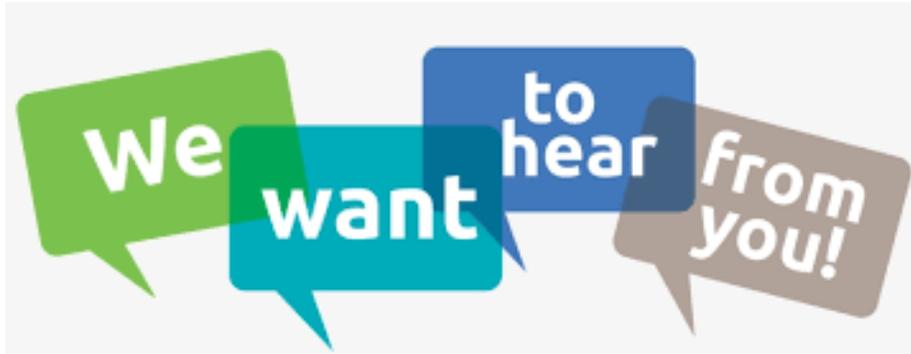
Studies cannot be closed if any activity, including data analysis, is still underway or planned. Advisors who are listed as Primary Contacts on submissions for students no longer at UNI may initiate study closures.

Note: closing a study is separate from your data storage requirements which are to still maintain data for 5 years post study closure. See [Closure Submission Instructions here](#). If you are unsure about something, please contact the [IRB Administrator](#).

We really want to hear from you! Interest Survey on Research Ethics

RSP partners with faculty and professional staff to offer opportunities to advance the responsible and ethical conduct of research and scholarly activity. As we plan future opportunities, we would like to know what types of activities you and your

students are interested in. [Please let us know by filling out this brief survey.](#) Response time should take no longer than 5 minutes.



News from around Campus

UNI Center Directors meet at IWRC

The UNI Center Directors gathered for a semi-annual meeting this past April, at the Iowa Waste Reduction Center. Directors learned more about the upcoming OBO Hub, shared updates and enjoyed a brief tour of the IWRC's [Painter Training Facility](#).

Our University Centers do many incredible things to advance scholarship and research for the university and greater community. Learn more about the scholarship and work of IWRC by visiting [their website](#).



IOWA Space Grant Consortium Visits UNI & Call for Undergraduate Research Scholarships

The Iowa Space Grant Consortium's (ISGC) mission is to bring NASA to all Iowans. This April 2, ISGC Director, Sara Nelson and her team visited UNI to share how ISGC opportunities can support our students, faculty, and the cedar valley. The day began with a welcome and discussion with President Nook and Deans and Department Heads.

The majority of the day was spent in small group discussions with faculty about existing UNI-ISGC partnerships such as Dr. Josh Sebree's Astrobiology Underground BASE Program and about potential future projects. ISGC ended the visit with a public program where faculty and staff could learn about the scholarships, internships, travel, and research funding opportunities provided by ISGC.

Calls are currently open for 2024-25 Academic Year Undergraduate Research Scholarships and will soon open for Faculty Curriculum Development Proposals.

Questions about ISGC at UNI can be directed to Campus Coordinator, Marcy Seavey (marecene.seavey@uni.edu, 319-273-6253).

April 16th was another big day for Iowa Space Grant Consortium as student researchers from all campuses met together for the annual ISGC Student Research Symposium in Marshalltown.



Pictured above is Jacqueline Heggen, who presented UNI's student oral presentation, UNI also had five student posters at the event.

Office of Research and Sponsored Programs

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