

SPRING 2024 EVENTS

Registration is required for some events.
Visit rsp.uni.edu/Training-and-Events
rsp@uni.edu | 319-273-3217

UPCOMING SUMMER SIGNATURE EVENTS

2024 SUMMER GRANT WRITING WORKSHOP

May 15-24, 2024 | LIB 301 (ScholarSpace), Rod Library

A 5-session grant-writing seminar for UNI faculty and staff, this workshop offers sessions on various grant-writing topics. This year's workshop will feature a series of in-person events, culminating with a presentation by a guest speaker. To view the entire workshop schedule and register for individual sessions, please visit <https://rsp.uni.edu/grant-writing-workshop>.

SPRING EVENTS – Register at rsp.uni.edu/Training-and-Events

IRB Training Certification – The CITI Program

Access link available at rsp.uni.edu/IRB-training

RSP offers certification for IRB training through an online course in Human Subjects Protections hosted by the Collaborative Institutional Training Initiative (CITI), based at the University of Miami. This program offers online courses that can be accessed by anyone affiliated with UNI. The tutorial takes an average of 2-3 hours and fulfills the UNI IRB training requirement to participate in human subjects research.

Preparing Your IRB Application

Throughout Spring Semester, 10 – 11 am / 1-2 pm | Zoom virtual sessions

Are you ready to prepare an IRB application, and you just aren't sure where to begin? Join IRB Administrator Lisa Ahern for a basic "How-To" Zoom session on using Cayuse, the IRB application system. Learn where you can find resources to build supporting documents for your application and common mistakes to avoid. Visit <https://rsp.uni.edu/training-and-events> to register for individual sessions offered throughout Spring semester.

INTRO TO GRANT SEEKING

Thursday, February 15, 2024, 3 – 4 pm | [Zoom virtual session](#)

Presented by Preaward Specialist Maggie Heretakis, this is an introduction to external funding opportunities from foundations and government agencies. The basics of crafting a strong proposal and support available at UNI will be covered.



GRANTS & CONTRACTS TRAINING – Register now at rsp.uni.edu/training-and-events

Provided by Research & Sponsored Programs staff, these Spring 2024 trainings provide an open forum for investigators and administrative staff with experience in award management. All trainings will be available as Zoom virtual sessions.

- **BUDGETING** – An accurate budget is critical to obtaining and successfully managing external funding. This session will provide an overview of the conceptual and technical components of good budgets.
 - **Wednesday, February 14, 1 – 2 pm** | [Zoom Virtual Session](#)
- **COST SHARE** – Cost-share, match, in-kind dollars, leveraged funds...what is it really, how should it be handled in a proposal, and how do I report it at UNI? This session will provide a detailed look at cost share and reporting cost share at UNI.
 - **Wednesday, February 7, 1 – 2 pm** | [Zoom Virtual Session](#)
 - **Tuesday, March 5, 10 – 11 am** | [Zoom Virtual Session](#)
 - **Monday, April 8, 1 – 2 pm** | [Zoom Virtual Session](#)
 - **Wednesday, May 1, 10 – 11 am** | [Zoom Virtual Session](#)
- **COST TRANSFERS** – What are they, and what's the big deal? This training forum will provide a detailed look at cost transfers including journal entries, labor distribution adjustments, and other issues.
 - **Wednesday, April 17, 2 – 3 pm** | [Zoom Virtual Session](#)
- **FACULTY SUMMER PAFs FOR GRANTS** – This in-depth training session will walk participants through the process of creating Faculty Summer PAFs for grants, specifically timed for the upcoming Summer 2024 term.
 - **Wednesday, April 10, 2 – 3 pm** | [Zoom Virtual Session](#)
- **FINAL ACCOUNTING** – Final accounting is the financial reconciliation of your sponsored project, which helps you take a "final look" at your project and all the expenses related to your project.
 - **Wednesday, January 3, 2-3 pm** | [Zoom Virtual Session](#)
 - **Tuesday, February 6, 2 – 3 pm** | [Zoom Virtual Session](#)
 - **Wednesday, March 6, 2 – 3 pm** | [Zoom Virtual Session](#)
 - **Friday, April 5, 2 – 3 pm** | [Zoom Virtual Session](#)
 - **Thursday, May 2, 2 – 3 pm** | [Zoom Virtual Session](#)
 - **Wednesday, June 5, 2 – 3 pm** | [Zoom Virtual Session](#)
 - **Monday, July 8, 2 – 3 pm** | [Zoom Virtual Session](#)
 - **Wednesday, August 7, 2 – 3 pm** | [Zoom Virtual Session](#)
- **OUTGOING SUBAWARDS & SUBCONTRACTS** – This session focuses on an overview of subawards and subcontracts – their elements and when to utilize a subaward versus a subcontract (pre-award) and once you've received the prime award (post-award) – roles & responsibilities, subaward invoice approval, subrecipient monitoring, and subaward amendments. The subject matter is geared towards researchers, project directors, and those newer to subawards; however, all are welcome.
 - **Thursday, March 21, 10 – 11 am** | [Zoom Virtual Session](#)
- **POSTAWARD PROJECT MANAGEMENT** – You've been funded – now what? This session will cover all aspects of postaward project management, and the paperwork needed, from project start until project end.
 - **Thursday, March 14, 2 – 3 pm** | [Zoom Virtual Session](#)