IRB NEWSLETTER

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CAYUSE IRB … ALL ABOARD!

Starting November 1st, all IRB applications can be submitted through Cayuse Human Ethics (aka "Cayuse-IRB"). Cayuse IRB is a new, cloud-based IRB application submission and management system which streamlines all components of the IRB process. All applications, approval records, and documents will be managed through Cayuse IRB.

The system features a Single Sign On (SSO), so you can easily sign on with your current CatID by visiting the RSP website and navigating to the IRB webpage. **Training sessions via zoom have been set up and may be registered for here**. If you have trouble finding a time, please contact Lisa.Ahern@uni.edu for a separate session or look for future dates to be announced on RSP's Training and Events page.

> **IN THIS EDITION**
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> **IT'S HERE! Cayuse IRB.**
>
> **Updated Covid Guidance**
>
> **Connexus - Last Chance**

Cayuse Q&A………………………………..

We know you will have many great questions as you start using Cayuse Human Ethics! Here are a few answers to questions you might have at this time. If you have other questions, please plan to attend one of the eight training sessions scheduled this October or contact the IRB Administrator. Virtual drop in office hours will also be held throughout November. Please visit the RSP Training page for the most up to date information.

What is Cayuse Human Ethics?
Cayuse Human Ethics is the online IRB submission system that UNI has selected to replace the current pdf application process. The system allows for all IRB submissions to be submitted online. In addition to new studies, renewals, modifications, and incident reports will also be able to be submitted through the system.

When is the "Go Live" date for new study submissions in Cayuse Human Ethics?
The "Go Live" date is November 1, 2022 when all new submissions may be submitted using Cayuse IRB.

What if I am working on an application using the previous form?
The previous (PDF version) IRB application form will no longer be available online after October 31, 2022. We recognize that you may have been working on an application submission during this time but submitting it after November 1. To minimize the impact of this transition to the research community, the earlier (PDF version) application form will be accepted through November 30, 2022. **IRB applications using the PDF application form will not be accepted after November 30, 2022.** However, all current studies will ultimately be migrated over to the Cayuse platform to be managed on that platform.

Will currently active studies be migrated from IRBIS to Cayuse Human Ethics?
Yes, all active, approved studies will be migrated to the new system. This includes the information from your IRB application and the study attachments. This process will take a while for completion; it is suggested that researchers save their own copies of the study application and protocol attachments that are of archival importance. Only the most recent version of the protocol and approved documents will be moved to Cayuse. Archival documents will not be transferred over.

Will closed studies be migrated to Cayuse Human Ethics?
No, closed studies will not be migrated to Cayuse Human Ethics.

Will training be offered on the new system?
Yes, training sessions are being offered via zoom throughout October. In November, additional training will be scheduled along with "drop in" Zoom office hours. Principal Investigators and research team members should plan to attend a live training. [Training dates are available here](#).

Are there other training resources available?
The Cayuse Human Ethics Resource page is still currently "under construction." Additional resources will continue to be added as the implementation proceeds.

Where can I find the link to the Cayuse Human Ethics Module?
The link to Cayuse Human Ethics will be posted to the RSP Website on the IRB page by November 1, 2022. You will be able to sign-On with your current CatID and password.

UPDATED COVID GUIDANCE - FACE-TO-FACE RESEARCH

All research on campus should follow current guidelines including the UNI Covid-19 Safety Program found at https://forwardtogether.uni.edu. Data collection off-campus must follow local public health guidance and facility requirements. If the off-campus site requires COVID-19 risk mitigation measures, these must be included on the consent form/assent form/parental permission form. Please note: participants cannot be asked about their vaccination status or be required to wear masks. Researchers may encourage non-vaccinated individuals to wear masks.

DON'T MISS IT! LAST CHANCE TO REGISTER FOR CONNEXUS!

2022 Scholar Connexus

Thursday, October 13, 2022, 3 – 4:30 pm

Maucker Union - Central Ballroom AB - Registration Closes October 6, 2022!

The annual [Scholar Connexus](#) is an opportunity to network with UNI colleagues, identify new research collaborators, share ideas and expertise, and meet new people with similar interests in a fun, informal environment. Registration is required in order to facilitate the matching of individuals for paired conversations. Refreshments are served. For inquiries or more information, please contact Rebecca Rinehart at rebecca.rinehart@uni.edu.

IRB COMMITTEE MEETING SCHEDULE

If you plan on submitting an IRB application that will require a full board review (proposals with greater than minimal risk require full board review), please see the IRB Meeting Schedule. Most applications are reviewed as exempt or expedited, which normally involve just one reviewer. You may submit these any time. If you are unsure about the level of review your project will need, please feel free to contact the IRB Administrator.

SCHOLARLY PUBLICATIONS AND FEATURED AWARDS NEWSLETTER

UNI Impact: Faculty/Staff
Scholarly Publications & Featured Awards Newsletter
From Rod Library and Research & Sponsored Programs

Check out the latest edition of the Scholarly Publications and Featured Awards Newsletter. The newsletter "highlights scholarship, research, and other scholarly work produced by UNI faculty, students and staff."

THANK YOU!
FOR REPORTING YOUR ANNUAL IRB STUDY STATUS
Thank you to all Advisors and Principal Investigators who completed their Annual Study Status!

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