

UNIVERSITY OF NORTHERN IOWA INSTITUTIONAL REVIEW BOARD (IRB)
Application for Restarting Face-to-Face Research (COVID-19)

This form is only for restarting Face-to-Face (F2F) research that was approved prior to March 13, 2020.

As of **August 3rd, 2020**, certain types of F2F or in-person research that was previously reviewed and approved by the UNI IRB can resume once specific conditions are met. Please refer to the [flow chart](#) located on the IRB home page and the following list of considerations to determine if submitting this form is the correct step for resuming your research. If you have any questions about this form or the steps to restart your research, please contact Interim IRB Administrator Rebecca Rinehart (rebecca.rinehart@uni.edu).

Complete this form only if your study meets these **two conditions**:

1. Your project had already received IRB approval prior to March 13, 2020.
 - *For new protocols, please submit the standard application & corresponding materials.*
2. Your procedures will still include any F2F (person-to-person) contact or interaction.
 - *If F2F contact is eliminated, send a standard email modification request to the IRB Admin.*

If your restart request meets the two criteria, please complete and submit this form to the IRB Administrator.

**Project Title &
Protocol Number**

PI Name

PI Dept

PI Email

Faculty Advisor

Advisor Email

PI Status

Faculty/Staff

Graduate Student

UNI COVID-19 Guidelines: Please review all of the information found on the the [UNI Forward Together](#) web site and the related information found on that page, including the [Fall 2020 Protocols for Employees](#). By checking the boxes below, you are confirming that you have modified all of your procedures, as they pertain to the mitigation of coronavirus spread and the most current COVID-19 protocols, based on the information found one the the UNI forward together web site and the related information found on that page.

I confirm that I have reviewed all of the UNI COVID-19 and Corona virus mitigation guidelines that pertain to my procedures.

For studies conducted on the UNI campus:

I confirm that my procedures meet or exceed the UNI COVID-19/Corona virus mitigation guidelines.

For studies conducted off the UNI campus:

I confirm that my procedures meet or exceed either the UNI COVID-19/Corona virus mitigation guidelines, or those set by the off campus location, and follow whichever guidelines are considered more strict.

Research Laboratory or Workspace Guidelines: Certain laboratories, departments, learning spaces, and work spaces, have their own designated COVID-19 mitigation plan specific to the rooms or spaces that you will be using for your research. Additional operational guidelines for researchers can be found by visiting the [RSP COVID-19 Guidance](#) site. By checking the boxes below, you are confirming that you have reviewed and will be adhering to these guidelines and included a copy of the plan with this modification request.

I confirm that I have reviewed all of the COVID-19/Corona virus mitigation guidelines that pertain to the space that I will be using for my research.

I confirm that I have included a copy of these room or Departmental procedures with this modification request.

I confirm that there are no specific guidelines for the space(s) that I will use for my research and will follow the UNI campus guidelines.

Consent Documents: By checking the boxes below, you are confirming that you have modified your consent (assent, permission) form to reflect these changes specific to the COVID-19 mitigation guidelines and the expectations of your participants, and you have included a copy of your updated consent form in this request. You can also indicate this type of information is not applicable to your consent form as part of your modification request.

I confirm that my consent form has been modified to include COVID-19 information.

The updated consent (assent/permission) form(s) is included in my modification request.

COVID-19 information is **not applicable** to my forms

Brief Description of Changes to Procedures: Please provide a brief description of the modifications to your procedures that are not specifically addressed under the [UNI Forward Together](#) guidelines. If there are none, please indicate NA in the box below. *(For example, if your modifications only include wearing masks, sanitizing, & physical distancing then you can indicate "NA". However, if you are moving your data collection outside or switching testing equipment or testing format, please explain that below.)*

Final Step

Please send this addendum, in addition to your revised appendices (consent, assent, permission, recruitment letter, lab COVID protocol, etc.) to the Interim IRB Administrator Rebecca Rinehart (rebecca.rinehart@uni.edu) and please cc Sean Parrish (sean.parrish@uni.edu). *Please note that no study activities may be undertaken until you receive email confirmation from the IRB Administrator that your modification request to restart your research is approved.*