

University of Northern Iowa
Proposal Routing and Approval Form

PRAF Number: 833
RSP Staff Assisting:
Submission Type: Full

Investigator Information

Principal Investigator/Project Director (PI/PD):

PI's Department:

Email:

Phone:

Mail Code:

Department Responsible for Oversight:

Course Release: -- Yes -- No

Co-Principal Investigator(s)/Co-Project Director(s) (UNI only)

No Co-PI(s)/Co-PD(s) specified

Proposal Information

Resubmission:
Proposal Type:
Project Title:
Total Project Period: From: To:
Agreement Type:
Sponsor/Agency:
Foreign Source:
If subaward proposal - prime/lead organization:
Funding Opportunity/Program Title:
Sponsor's Deadline: Date: Time (Central):
Type of Deadline:
Submission Method:
Submission Responsibility:
Project Function:
Involve: -- Pre-k-12 education -- Inter-disciplinary collaboration

Budget Information

| Budget Totals: | Budget Periods: | | F&A (Indirect) Cost Rate: |
|--------------------------------------|-----------------|-------------|--|
| | First Year | Total Years | Base: |
| 1) Direct Costs | \$0.00 | \$0.00 | -- On Campus - 33.8% |
| 2) F&A (Indirect) Costs | \$0.00 | \$0.00 | -- Off Campus - 13.5%* |
| 3) Total Requested of Sponsor (1+2) | \$0.00 | \$0.00 | -- Sponsor Limited: __* |
| 4) Total Cost Share/Match Commitment | \$0.00 | \$0.00 | -- Other Reduction: __* |
| 5) Total Project Costs(3+4) | \$0.00 | \$0.00 | * Required RSP approval or documentation |

Does the budget include funds for subaward(s)/subcontract(s)? Yes No

Will this project generate income? Yes No

Does the budget include cost share/match? Yes No

Approval Information

| <i>Does this proposal...</i> | <u>Yes</u> <u>No</u> |
|--|-----------------------------|
| Request special compensation for a University employee? If yes, The Special Compensation 4.41 Policy will apply. Requests are subject to prior approval from RSP, the sponsoring agency and relevant UNI administrators. Attach RSP Special Comp. Form. | |
| Propose new P&S or Merit employees? If yes, the PRAF will be routed to the Director of Human Resource Services for approval. | |
| Propose hiring an independent contractor/consultant? If yes, the PRAF will be routed to the Payroll Manager for approval. | |
| Involve any tuition that is 100% waived, whether General Fund tuition or Continuing Education tuition? If yes, the PRAF will be routed to the Director of Business Operations for approval. | |
| Involve tuition or fees related to Continuing Education programs? If yes, the PRAF will be routed to the Dean of Continuing Education and Special Programs for approval. | |
| Require construction of new space, or alteration/renovation of existing space, including rewiring or adding additional power sources? If yes, the PRAF will be routed to the Director of Facilities Planning for approval and the Director of Business Operations will receive a FYI notification. | |
| Involve international activities, such as faculty and/or student travel overseas, hosting of foreign faculty and/or students in the U.S., or collaborations with foreign institutes of higher education? If yes, the PRAF will be routed to the Executive Director of International Programs for approval. | |
| Present any potential conflict of interest; i.e. does it lead to any form of personal or financial gain for project personnel or others closely associated with project personnel? If yes, the PRAF will be routed to the Director of Research and Sponsored Programs for approval. | |
| Request funding from the U.S. Public Health Service? If yes, the PRAF will be routed to the Director of Research and Sponsored Programs for approval. | |
| Involve research with human participants? If yes, you must obtain an approval from the Institutional Review Board before you can start the research. RSP will send a FYI notification to the Director of Research Ethics. | |
| Involve live vertebrate animals? If yes, submit a protocol application to the Institutional Animal Care and Use Committee, (IACUC). RSP will send a FYI notification to the Director of Research Ethics. | |
| Involve: a) Biosafety or recombinant DNA? (such as infectious agents, toxins, human blood, unfixed human tissue, biohazardous microorganisms, other biohazardous waste, or recombinant DNA or RNA molecules) b) Radioactive materials and/or radiation-generating machine? c) Other hazardous materials or processes? (such as chemicals or, chemical carcinogens, pesticides, class III or IV lasers, or any other products or processes that may affect the safety/health of University faculty, students or staff) If yes, the PRAF will be routed to the University Safety Officer for approval. | |
| Result in the development of an original product or technology other than a manuscript or report? All Intellectual Property that could potentially result in patents, copyrights, trademarks, applications etc. resulting from the use of University resources must be disclosed to the Intellectual Property Officer. If yes, RSP will send a FYI notification to the Intellectual Property Officer. | |
| Involve any foreign persons, company, university or organization? If yes, RSP will send a FYI notification to the University Counsel. | |
| Include a sponsor with the right to review, approve or restrict the publication or other disclosure of the research results? If yes, RSP will send a FYI notification to the University Counsel. | |
| Involve travel to, shipping to or working with individuals from a sanctioned country? If yes, RSP will send a FYI notification to the University Counsel. | |
| Involve travel to a foreign country with a laptop or GPS device? If yes, RSP will send a FYI notification to the University Counsel. | |
| Involve shipping data, equipment, chemicals, or biological agents to a foreign country? If yes, RSP will send a FYI notification to the University Counsel. | |
| Involve equipment, software, chemicals, bio-agents or technology that are on the Munitions Control List, the Commodity Control List, designed or modified for military use or use in outer space or there is reason to know it will be used for or in weapons of mass destruction? If yes, RSP will send a FYI notification to the University Counsel. | |
| Have a Program Announcement or Request for Proposals marked "Export Controlled"? If yes, RSP will send a FYI notification to the University Counsel. | |

Attachment Information

Scope of Work/Project Abstract:

Budget:

Budget Narrative:

Other Attached Documents:

Workflow Steps

| Description | Notification Type | Approver | Completion Date |
|-------------|-------------------|----------|-----------------|
|-------------|-------------------|----------|-----------------|

Workflow History

| Action Date | Status | Comment | Action Taken By |
|-------------|--------|---------|-----------------|
|-------------|--------|---------|-----------------|