**SPRING 2020 EVENTS**

Registration is required for some events. Visit [rsp.uni.edu/Training-and-Events](https://rsp.uni.edu/Training-and-Events)
Register at [rsp.uni.edu/registration](https://rsp.uni.edu/registration)

**UPCOMING SUMMER EVENTS**

**2020 SUMMER GRANT WRITING WORKSHOP**

**Thursdays, May 14 – June 11, 1:00 – 2:30 pm, Rod Library 287 & Rod Library 301 (ScholarSpace)**  
A 5-week grant-writing seminar for UNI faculty and staff, this workshop offers sessions on various grant-writing topics interspersed with individual and independent grant-writing activities. For more information, please contact Rebecca Rinehart at rebecca.rinehart@uni.edu.

**2020 SUMMER GRANT WRITING WORKSHOP**

**SUMMER WORKSHOP IN THE RESPONSIBLE CONDUCT OF RESEARCH FOR UNDERGRADUATES**  
**June, 2020**  
This workshop will help students become acquainted with key ethical issues involved in the responsible conduct of research. The workshop will address ethical data sharing and management, authorship, relationships with mentors and colleagues, research misconduct, conflicts of interest, and research ethics in society. Ethics in research involving human or animal subjects will be introduced. The target audience is undergraduate students, but all students, faculty, and staff are welcome to participate. To register or for further information, email anita.gordon@uni.edu.

**SPRING EVENTS – Register now at [rsp.uni.edu/Training-and-Events](https://rsp.uni.edu/Training-and-Events)**

**RSP TRAVELING OFFICE HOURS**  
Stop by, have a cookie, and learn more about grant funding! Maggie Heretakis and Rebecca Rinehart from the Preaward Services team will help you search for external funding opportunities and answer your grant funding questions. Complimentary cookies will be provided.

- **Monday, February 3, 2020, 2:00 - 3:30 pm, Kercheval Lounge, McCollum (next to room 201)**  
  **Presented in conjunction with Anne Marie Gruber, Science Liaison Librarian.**

- **Thursday, March 12, 2020, 1:30 - 3:30 pm, CEEE Atrium (lobby area)**

- **Thursday, April 16, 2020, 1:30 - 3:30 pm, Schindler Education Center (commons outside Schindigs)**

**INTRO TO GRANT SEEKING**

**Thursday, January 30, 2020, 2:00 - 3:00 pm, CME 109P (Upper Maucker Union)**  
An introduction to external funding opportunities from foundations and government agencies. The basics of crafting a strong proposal and support available at UNI will be covered. *Co-sponsored with the UNI Foundation.*
**ETHICAL ISSUES IN QUANTITATIVE RESEARCH**

*Monday, February 3, 2020, 2:00 - 3:30 pm, Rod Library 218*

This panel will help participants become acquainted with key ethical issues involved in quantitative research and scholarship. It will include an interactive discussion on such topics as integrity in authorship, data management, and collaboration as they pertain to quantitative research methods. This panel discussion will be led by Helen Harton, Ph.D., Professor of Psychology and include other faculty members who are experts in quantitative research methodologies. Panel members will be Mary Losch, Director & Professor, Center for Social and Behavioral Research; Kim MacLin, Professor of Psychology; Ron Rinehart, Assistant Professor of Educational Foundations, Psychology, & Leadership Studies; Gunwoo Yoon, Assistant Professor of Marketing. *Registration Requested.*

**CONDUCTING ONLINE SURVEYS: METHODS, PLATFORMS, AND ETHICAL CONSIDERATIONS**

*Monday, February 10, 2020, 1:00 – 2:30 pm, Rod Library 287*

Anita Gordon, PhD, Director of Research Ethics, Office of Research & Sponsored Programs  
Kristin Moser, PhD, Director of Institutional Research & Effectiveness  
Megan Vogt-Kostner, M.A., Senior Research Analyst, Office of Institutional Research & Effectiveness

Designing an online survey can seem like a breeze at first, but if not done well, can leave you with bad data, small sample sizes, and breaches of privacy - at a minimum, wasting your time as well as those who participated. When designed well, online surveys can be an inexpensive, useful, and efficient way to obtain data for research and program assessment. In this session, presenters will offer guidance on how to effectively conduct online surveys, including how to invite participation to maximize response rates, and how to use the survey platforms available, with an emphasis on UNI's subscription program, Qualtrics. In addition, ethical considerations will be discussed in regard to design, recruitment, and data management. We will not be covering how to develop research questions or design content to answer them. The focus will be on the technical aspects of recruitment, data collection, and data management processes using electronic survey methods. *Registration Requested.*

**ETHICAL ISSUES IN SCHOLARSHIP: GENDER, ETHNICITY, AND POWER**

*Monday, February 17, 2020, 2:00 - 3:30 pm, Rod Library 218*

Panelists in this workshop will help participants become acquainted with key ethical issues involved in research and scholarship. This event will include an interactive discussion on topics related to power relationships, including issues involving gender, race, and ethnicity. Panel members will include Helen Harton, Professor of Psychology (Facilitator); Belinda Creighton-Smith, Instructor, Social Work and Women’s & Gender Studies; Victoria DeFrancisco, Professor of Communications Studies and Women’s & Gender Studies; Tatiana Degai, Postdoctoral Scholar, Geography; Susan Etscheidt, Department Head & Professor of Special Education. *Registration Requested.*
SPRING 2020 EVENTS

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GRANTS & CONTRACTS TRAINING AND WORKSHOPS – No registration required

Provided by the Research & Sponsored Programs office, these recurring trainings provide an open forum for investigators and administrative staff with experience in award management. All trainings are in the RSP conference room 201 in 213 East Bartlett. No registration required. For the complete list of dates and training times, please visit rsp.uni.edu/Training-and-Events. To schedule a session outside of these times, please contact rsp@uni.edu.

• COST TRANSFERS – What are they, and what’s the big deal? This training forum will provide a detailed look at cost transfers including journal entries, labor distribution adjustments, and other issues.
  o On the following dates from 10–11 am: 1/14 -- 2/17 -- 3/10 -- 4/13 -- 5/12

• POSTAWARD PROJECT MANAGEMENT – You’ve been funded – now what? This session will cover all aspects of postaward project management, and the paperwork needed, from project start until project end.
  o On the following dates from 1–2 pm: 1/22 -- 2/27 -- 3/25 -- 4/30 -- 5/27

• PRAF – Learn to navigate UNI’s internal approval process for grant and contract proposals. This session will walk through the electronic Proposal Routing and Approval Form (PRAF) and have time for questions. Support staff and Principal Investigators are particularly encouraged to attend; all are welcome.

• COST SHARE – Cost-share, match, in-kind dollars, leveraged funds...what is it really, how should it be handled in a proposal, and how do I report it at UNI? This session will provide a detailed look at cost share and reporting cost share at UNI.
  o On the following dates from 10–11 am: 1/20 -- 3/23 -- 5/14
  o On the following dates from 2–3 pm: 2/20 -- 4/16

• FINAL ACCOUNTING – Final accounting is the financial reconciliation of your sponsored project, which helps you take a “final look” at your project and all the expenses related to your project.
  o On the following dates from 10–11 am: 1/15 -- 3/18 -- 5/20
  o On the following dates from 2–3 pm: 2/13 -- 4/23

• BUDGETING – An accurate budget is critical to obtaining and successfully managing external funding. This session will provide an overview of the conceptual and technical components of good budgets.
  o On the following dates from 10–11 am: 1/28 -- 2/10 -- 3/24 -- 4/6 -- 5/26
  o On the following dates from 1–2 pm: 1/13 -- 2/25 -- 3/9 -- 4/21 -- 5/11

• OUTGOING SUBAWARDS & SUBCONTRACTS – What’s the difference between the two? This session focuses on an overview of subawards and subcontracts – their elements and when to utilize a subaward versus a subcontract (pre-award) and once you’ve received the prime award (post-award) – roles & responsibilities, subaward invoice approval, subrecipient monitoring, and subaward amendments. The subject matter is geared towards researchers, project directors, and those newer to subawards; however, all are welcome.
  o On the following dates from 10–11 am: 2/19 -- 4/15
  o On the following dates from 2–3 pm: 1/16 -- 3/12 -- 5/21

Updated: 1/16/20