2023 Summer Grant Writing Workshop
May 17-26, 2023 | LIB 301 (ScholarSpace), Rod Library
A 5-session grant-writing seminar for UNI faculty and staff, this workshop offers sessions on various grant-writing topics. This year’s workshop will feature a series of in-person events, culminating with a presentation by guest speaker Provost Jose Herrera. For more information, please contact Rebecca Rinehart at rebecca.rinehart@uni.edu.
Please visit rsp.uni.edu/Training-and-Events for individual session information and to register.

IRB Training Certification – The CITI Program
Access link available at rsp.uni.edu/IRB-training
RSP offers certification for IRB training through an online course in Human Subjects Protections hosted by the Collaborative Institutional Training Initiative (CITI), based at the University of Miami. This program offers online courses that can be accessed by anyone affiliated with UNI. The tutorial takes an average of 2-3 hours and fulfills the UNI IRB training requirement to participate in human subjects research.

IRB Learning Tutorials/Discussion Sessions
Monday, February 6, 2023, 3:30 – 4:30 pm | Zoom virtual session
Tuesday, February 28, 2023, 2 – 3 pm | Zoom virtual session
IRB Chair Todd Evans offers two IRB tutorials each semester for the campus community. Rather than comprehensive certifiable training, these individualized tutorial sessions are designed to explain the UNI IRB submission and review process within the context of the needs of attendees, their research plans, and preparation of their IRB materials. (Please note: these sessions no longer fulfill the IRB training requirement.) All sessions will be Zoom virtual discussions. Registration is required.

IRB Office Hours
Wednesdays, Spring Semester, 10 – 11 am | Zoom virtual sessions
Have a quick question? Applying to IRB for the first time? Need help with Cayuse? The Office of Research and Sponsored Programs will provide virtual IRB Office Hours every Wednesday from 11:30-12:30 pm throughout Spring semester, via Zoom. In a group advising format, IRB Administrator Lisa Ahern will help investigators with their questions related to the IRB application process. Topics may include preparing consent and permission forms, maintaining data privacy, recruiting participants, troubleshooting problems and more. Bring your questions!

INTRO TO GRANT SEEKING
Wednesday, February 8, 2023, 2 – 3 pm | Zoom virtual session
Presented by Preaward Specialist Maggie Heretakis, this is an introduction to external funding opportunities from foundations and government agencies. The basics of crafting a strong proposal and support available at UNI will be covered.
SPRING EVENTS Continued – Register now at rsp.uni.edu/Training-and-Events

Ethical Issues in Qualitative Research
Tuesday, March 7, 2023, 1 – 2:30 pm | LIB 287
Susan Etscheidt, Professor of Special Education, will moderate a discussion on ethical principles for the framework, design, and conduct of qualitative research, including how to conceptualize research questions, engage participants and their voices in the process, and avoid objectification and “othering”, particularly in disability studies. The panel will include additional faculty participants. Please visit rsp.uni.edu/registration to register.

Ethical Issues in Scholarship: Gender, Ethnicity, and Power
Monday, March 27, 2023, 3 – 5 pm | LIB 287
Panelists in this workshop will help participants become acquainted with key ethical issues involved in research and scholarship. This event will include an interactive discussion on topics related to power relationships, including issues involving gender, race, and ethnicity. This panel discussion will be led by Helen Harton, Professor of Psychology, and will include additional faculty participants. Visit rsp.uni.edu/registration to register.

Export Control for Faculty & Staff
Tuesday, April 11, 2023, 2 – 3 pm | Zoom virtual session
UNI Export Controls Officer Emily Pittenger will outline what faculty and staff need to know about federal export control regulations, which govern the “exporting” (sharing) of information, equipment, or software with individuals from other countries. Those who travel internationally, are engaged in sensitive technical research, use special equipment, and/or have international students or collaborators are especially encouraged to attend. You will learn which “exports” are controlled and how to guard against violating these laws and regulations, as well as what the consequences may be if you do so.
Provided by Research & Sponsored Programs staff, these trainings provide an open forum for investigators and administrative staff with experience in award management. All trainings will be available as Zoom virtual sessions.

- **BUDGETING** – An accurate budget is critical to obtaining and successfully managing external funding. This session will provide an overview of the conceptual and technical components of good budgets.
  - Wednesday, February 15, 1 – 2 pm | Zoom Virtual Session

- **COST SHARE** – Cost-share, match, in-kind dollars, leveraged funds...what is it really, how should it be handled in a proposal, and how do I report it at UNI? This session will provide a detailed look at cost share and reporting cost share at UNI.
  - Wednesday, February 8, 1 – 2 pm | Zoom Virtual Session
  - Tuesday, March 7, 1 – 2 pm | Zoom Virtual Session
  - Monday, April 10, 10 – 11 am | Zoom Virtual Session
  - Wednesday, May 3, 10 – 11 am | Zoom Virtual Session

- **COST TRANSFERS** – What are they, and what’s the big deal? This training forum will provide a detailed look at cost transfers including journal entries, labor distribution adjustments, and other issues.
  - Tuesday, April 19, 1 – 2 pm | Zoom Virtual Session

- **FACULTY SUMMER PAFs FOR GRANTS** – This in-depth training session will walk participants through the process of creating Faculty Summer PAFs for grants, specifically timed for the upcoming Summer 2023 term.
  - Wednesday, April 5, 1 – 2 pm | Zoom Virtual Session

- **FINAL ACCOUNTING** – Final accounting is the financial reconciliation of your sponsored project, which helps you take a “final look” at your project and all the expenses related to your project.
  - Monday, January 9, 2-3 pm | Zoom Virtual Session
  - Tuesday, February 7, 2 – 3 pm | Zoom Virtual Session
  - Wednesday, March 8, 2 – 3 pm | Zoom Virtual Session
  - Friday, April 7, 2 – 3 pm | Zoom Virtual Session
  - Tuesday, May 2, 2 – 3 pm | Zoom Virtual Session

- **OUTGOING SUBAWARDS & SUBCONTRACTS** – This session focuses on an overview of subawards and subcontracts – their elements and when to utilize a subaward versus a subcontract (pre-award) and once you’ve received the prime award (post-award) – roles & responsibilities, subaward invoice approval, subrecipient monitoring, and subaward amendments. The subject matter is geared towards researchers, project directors, and those newer to subawards; however, all are welcome.
  - Wednesday, March 22, 10 – 11 am | Zoom Virtual Session

- **POSTAWARD PROJECT MANAGEMENT** – You’ve been funded – now what? This session will cover all aspects of postaward project management, and the paperwork needed, from project start until project end.
  - Thursday, February 16, 1 – 2 pm | Zoom Virtual Session
  - Wednesday, April 12, 1 – 2 pm | Zoom Virtual Session